



GESTALT THERAPY BRISBANE

Dear Gestalt Therapist

I wish to thank you for making yourself available to be a therapist for our students.

To work with our students, you must meet the following requirements (and provide evidence to GTB);

1. Have been practicing and continue to practice as a Gestalt Therapist for a minimum of 2 years;
2. Have been in supervision during this period and continue to be in supervision;
3. Are a member of GANZ. Provide GTB with your GANZ membership number/confirmation.
4. Are a clinical or provisional member (or the equivalent) of a recognised professional body that includes counselling and/or psychotherapy in its auspice (e.g. PACFA, ACA, AASW, APS, etc). and fulfil their requirements for continued membership. Provide GTB with the name of your professional association and your membership number.
5. Have appropriate current indemnity insurance. Provide GTB with a copy; and,
6. Retain good relationships with the Directors of Gestalt Therapy Brisbane to be contracted by them as one of GTB's listed Gestalt therapists.

If any of these conditions have changed or if you no longer wish to be on our Gestalt therapist list, please inform us of this by emailing contact@gestalttherapybrisbane.qld.edu.au.

GTB processes for student therapy

Student name:..... is presently in Year of Gestalt therapy training with Gestalt Therapy Brisbane and has been supplied with your contact details. Each student is required to be in therapy whilst he/she is in training for a minimum of **10 one-to-one therapy sessions** each year. Students may choose which Gestalt therapist they visit for these sessions. You will be required to certify that this student has attended a number of sessions and the student will be responsible for bringing this certification to their Year Coordinator of Gestalt Therapy Brisbane at the end of each academic year. You will not be required to report on the content of any work done and may adhere to accepted confidentiality standards. However, at times you may judge it would be in the interest of your client to talk with one of the Directors. We would welcome this conversation once you have obtained the consent of your client.

Payment of therapy sessions

1. Your student may choose to pay the cost of therapy directly to you at your established rate.
2. Your student may have applied for FEE-HELP for their 10 therapy sessions. If this is the case GTB will pay you directly to the extent of \$1,200.00 for these 10 sessions, that is a maximum of \$120.00 for each 1 hour session. Please note that if you wish to charge more than \$120.00 you need to negotiate the cost with our student and the student will need to agree to pay the difference directly to you. If you wish to charge less than \$120.00 per session the student may negotiate with you to have more than 10 sessions.
3. Students have the option of applying for FEE-HELP for an additional \$1,200.00 to cover additional therapy sessions. They will be informed of this in Semester 2 of the year.
4. Students must complete all contracted therapy sessions within the academic year.



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If your student is using FEE-HELP for their therapy, please;

- send **PDF** tax Invoices via email to contact@gestalttherapybrisbane.qld.edu.au.
- send invoices at the end of each month in which therapy is provided.
- GTB will pay you by direct payment into your bank account.

Invoices should be presented before 30 June and final invoices should be presented before the end of December.

In addition, please provide the following information on each invoice:

- Your ABN (Australian Business Number)
- Unique invoice number
- Students full name
- Date of therapy session
- Length of session
- Charge for session
- Total amount for this invoice

Contracting with your student and GTB

It is recommended that students stay with the same therapist for at least 10 sessions. However, it is acknowledged that this may not always work for the client or the therapist and some changes may need to occur over time. You are asked to negotiate a working agreement with our student.

The relationship that you will have with GTB will be a contracted business relationship. You are not regarded as an employee of Gestalt Therapy Brisbane and consequently will not be protected by its insurance.

Please also note that if you work with our student while he/she is in training you will need to work within a Gestalt therapy framework.

In order to formalise your contract with our student you are asked to sign this letter and have the student co-sign. Once signed by you (Gestalt therapist), the student must sign & return this form to GTB.

Kind regards.

Tine Mueller
Director
Gestalt Therapy Brisbane

I agree to work with the student of Gestalt Therapy Brisbane within the conditions outlined in this letter.

Name of Therapist Signature of Therapist

Name of Student Signature of Student

Date